

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, May 20, 2014 – 6:30 p.m.
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Nelson, and M. Stauffenberg – six (6). Absent: Preston – one (1).
- Also present: Supt. Harrod, K. Meyer, R. Haines, D. Conrad, J. Snipes, J Palicki, J. Emerson, A. Furbee, T. Steele, C. Creek, J. Finkelstein, T. Weber, C. Majerski, J. DePoister, and Clerk Fortin - fifteen (15).
- Visitors: J. O'Reilly, Miles and Susan Turner, M. Glenn, Joe and Kim Emerson and approximately three others – nine (9).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Agenda Items Moved by Mallaney, seconded by Hofmeister, to add the following additional agenda items:
IV. Consent Agenda
H. Resignations effective at the end of the 2013-2014 school year
- John Snipes, Middle school Assistant Principal
 - Patrick Mellin, High School Golf Coach
 - Carl Minuth, High School Special Education Teacher
 - Terry DeLand, Maintenance Assistant effective July 7, 2014
- I. FMLA
- Jennifer West, Elementary School Special Education teacher beginning August 18, 2014 thru September 12, 2014 (approx. four weeks)
 - Kris Kufa, Elementary School Teacher beginning April 30, 2014 thru the end of the 2013-2014 school year (approx. four weeks)
- J. Employments
- Extended School Year Recommendations – Teachers
 - EC Classroom (1) – Christina Jensen
 - ES/ES PRIDE (1) - Beth Farrell
 - ES/MS MAP (1) – Steve St. Jean
 - MS/MS PRIDE (1) – Nathan Short
 - HS/HS PRIDE (1) – Sarah Grove
 - Extended ESY (1) – Beth Farrell
 - Summer Drivers Ed (1) – Kelli Wadley
 - Extended School Year Recommendations – Paraprofessionals
 - EC Classroom (1) – Tracy Langlois
 - ES/ES PRIDE (3) – Kim Christensen
 - ES/MS MAP (1) – Nicole Naples
 - MS/MS PRIDE (2) – Denise Daly, Kristine Couch
 - HS/HS PRIDE (1) – Jonathan Petyko
 - Extended ESY (2-3) – Kim Christensen, Kristine Couch
 - Bus Aide (1) – Kim Christensen, Sub Bus Aide – Jonathan Petyko

- Support Staff
 - OT – Stacy Larson/Maura Culver
 - PT – Jenelle Robertson
 - SLP – Kathy Saindon
 - Social Work – Brianne Boehrnsen
 - Summer Learning Camp Teachers
 - Janet Merigold
 - Juliette Crews
 - Kristen Wise
 - Mary Cox
- K. Employments for 2014-2015 School Year Pending Completion of Successful Paperwork
- Shawna Hoots – School Psychologist

VII. New Business

- I. Approve Kankakee County Sales Tax Resolution
- J. Approve Early Childhood Center Principal Contract
- K. Approve Elementary School Principal Contract
- L. Approve Constellation New Energy Load Response Agreement
- M. Approve Junior Achievement National Competition Overnight Stay
- N. Final Approval of ICN Fiber Project

Ayes: Mallaney, Hofmeister, Dodge, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Hearings/
Petitions/
Comments

Elementary School Principal Joe Palicki recognized Miles Turner for his artistic talent and dedication for school district plays and awarded him with a Certificate of Appreciation for his hard work.

A PTO representative was unavailable for an update to the Board.

Reports of Committees

Building Committee – Mr. Preston was unavailable for a report, but the minutes of the last meeting were included in the Board packet should there be any questions.

Finance Committee – Chairman Mallaney reported the committee met this evening and discussed the following:

- State revenue
- Primary School demolition
- Y Kids Lease Agreement (recommend to approve)
- Bushue HR Agreement (recommend to approve)
- Skycourse Learning Center – Approve interface with Skyward
- Two part Chromebook lease purchase program
- Backcorp Global Leasing
- Staff computer refresh
- One to one device repair charges
- ICN Fiber Project (recommend to approve)

- Demand Response Agmt. with Constellation New Energy – lower demand for emergency peak days

Curriculum, Instruction, and Assessment Committee – Cathy Creek, Director of Curriculum and Assessment, reported they are in the midst of PARCC testing. Teachers accepted the challenge, have been helpful and will be ready to implement when the next testing occurs.

Technology Committee – Tom Steele reported the following:

- Middle School hosted a 1:1 site visit with a dozen schools and over 50 participants attending. Event which was well received, with lots of positive feedback.
- District Office security project is substantially complete.
- PARCC testing is underway. Going well, glad we pretested.
- Two new tech interns, are Jeremy Eason and Kevin Fritz
- 2014-2015 1:1 Roadmap to help guide through the 1:1 expansion to include grades 3-8 was developed by the Tech Dept.
- The Tech Dept. recommends purchasing 640 Ell 11” Chromebooks and 30 HP 14” Chromebooks from TRA for a total cost of \$231,100
- Recommend accepting the lease proposal from US Bancorp
- Building updates included:
 - Elementary School – Possibly four tablets for PK using grant funds
 - Middle School – Nothing to report
 - High School – In need of Chromebook cart

Consent
Agenda

Moved by Dodge, seconded by Nelson to approve the following items:

A. Minutes

- Regular Board meeting amended minutes of March 25, 2014
- Regular Board meeting of April 22, 2014
- Executive Session of April 22, 2014

B. Financial Reports

- Summary of Cash/Investment/Fund Balances Report
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Account Reports
- Additional Accounts Payable

C. Y-Kids Lease Agreement for the 2014-2015 School Year (same rate as last year)

D. Approve Middle School Handbook Changes for the 2014-2015 School Year

E. Approve Second Reading and Adoption of Board Policies:

- 2:260 Uniform Grievance Procedure DRAFT
 - 4.110 Transportation
 - 4.140 Waiver of Student Fees DRAFT
 - 4.170 Safety – DRAFT
 - 6.110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program DRAFT
 - 6.120 Education of Children with Disabilities DRAFT
 - 6.140 Education of Homeless Children DRAFT
 - 6.160 English Language Learners DRAFT
 - 6.170 Title I Programs DRAFT
 - 6.190 Extracurricular and Co-Curricular Activities DRAFT
 - 6.310 Credit for Alternative Course and Programs, and Course Substitutions DRAFT
 - 7.10 Equal Educational Opportunities DRAFT
 - 7.15 Student and Family Privacy Rights DRAFT
 - 7.20 Harassment of Students Prohibited DRAFT
 - 7.50 School Admissions & Student Transfers to/from Non-District Schools DRAFT
 - 7.160 Student Appearance DRAFT
 - 7.200 Suspension Procedures DRAFT
 - 7.210 Expulsion Procedures DRAFT
 - 7.220 Bus Conduct DRAFT
 - 7.230 Misconduct by Students with Disabilities DRAFT
 - 7.240 Conduct Code for Participants in Extracurricular Activities DRAFT
 - 7.270 Administering Medicines to Students SDRAFT
 - 7.305 Student Athlete Concussions and Head Injuries DRAFT
 - NEW 7.340 Student Records DRAFT
 - 8.30 Visitors To and Conduct on School Property DRAFT
 - 8.70 Accommodating Individuals with Disabilities DRAFT
- F. Approve High School Boys Basketball Team Overnight Trip (U of I June 13th thru June 15th, 2014)
- G. Retirement
- Laura Knol, Bus Driver effective April 30, 2014
- H. Resignations effective at the end of the 2013-2014 school year (unless otherwise noted)
- Mark Langusch, Middle School PE /Health Teacher, Assistant Basketball and Assistant Football Coach
 - Kristie Trumble, Head Coach Freshman Volleyball team and Co-Coach of the Sophomore Softball team
 - Diane Rewerts, Eighth Grade Volleyball Coach
 - Barb Allen, Substitute Custodian effective May 9, 2014
 - Willie Devitt, Technology Intern effective June 2, 2014
 - John Snipes, Middle School Assistant Principal
 - Patrick Mellin, High School Golf Coach
 - Carl Minuth, High School Special Education Teacher

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- Terry Deland, Maintenance Assistant effective July 7, 2014

I. Family Medical Leave Requests

- Kristin Strawson, Second Grade Teacher from August 18, 2014 until approximately January 5, 2015 (86 days)
- Jennifer West, Elementary School Special Education Teacher beginning August 8, 2014 thru September 12, 2014 (approximately four weeks)
- Kris Kufa, Elementary School teacher beginning April 30, 2014 thru the end of the 2013-2014 school year (approximately four weeks)

J. Employments

- Tyler Baldwin, High School Physical Education teacher for the 2014-2015 school year (1 year contract).

Position	2014-2015
<u>High School Boys Athletics</u>	
Varsity Baseball	Matt Beckner
Assistant Baseball	Andrew Zurales/Zach Monk
Varsity Football	RJ Haines
Assistant Football 1	John Longtin
Assistant Football 2	Matt Beckner
Assistant Football 3	Andrew Zurales
Assistant Football 4	Nate Chamberlain/Steve St. Jean
Varsity Basketball	Doug Wenzel
Assistant Varsity Basketball 1	Tyler Baldwin
Assistant Varsity Basketball 2	Zach Monk
Golf	Pat Mellin
Track	Alec Andrewson
Wrestling	Gabriel Mendez
Soccer	Kevin Mikuce
<u>High School Girls Athletics</u>	
Varsity Basketball	Jason Adams
Assistant Varsity Basketball 1	Andrew Zurales
Assistant Varsity Basketball 2	Annabeth Shores
Freshman Basketball (JV/Soph)	John Riberdy
Varsity Softball	Joshua Carlile
Assistant Softball	Annabeth Shores/TBA
Track	Amy Hoffman
Soccer	Kevin Mikuce
Assistant Soccer	Amy Younker
Varsity Volleyball	Cheryl Davis
Assistant Volleyball	Diane Rewerts
Cheerleading (Fall Football)	Jen West and Felicia St. John
Cheerleading (Winter Basketball)	Jen West and Felicia St. John
Cheerleading (Competition)	Jen West and Felicia St. John

<u>Middle School Boys Athletics</u>	
8th Grade Basketball	Tim VanSwol
7th Grade Basketball	Jesse Nagel
Baseball	Jason Adams
Asst. Baseball	Zach Monk
Assistant Wrestling	Tim Boudreau
<u>Middle School Girls Athletics</u>	
7th Grade Volleyball	Cheryl Davis
6th Grade Volleyball	Kristie Trumble
8th Grade Basketball	Chad Ringler
7th Grade Basketball	Annabeth Shores
Softball	Josh Carlile
Assistant Softball	T.J. Kauchak
<u>Music/Drama</u>	
HS Show Choir	Sean Hoffmann
HS Show Choir Accompanist	Karen Parkison
MS Show Choir	Brenna See
MS Band Concert/ Contest I (8th)	Jennifer Grill
MS 5th Grade Band Concert	Daniel Tripp
MS Chorus Concert/Contest I	Sean Hoffmann
Chorus Accompanist (hourly)	Terri Baldwin
<u>High School Activities</u>	
Freshman Sponsor 1	Alyse Frank
Freshman Sponsor 2	Amy Younker
Sophomore Sponsor 1	Sarah Grove
Sophomore Sponsor 2	Casey Meier
Junior Sponsor 1	Donna Ertel
Junior Sponsor 2	Elizabeth Farrell
Senior Sponsor 1	Megan Crandall
Senior Sponsor 2	Teresa Butterfield
Environmental Science Club	Alyse Frank
Family & Consumer Science Club	Amanda Pennington
National Honors Society	Donna Ertel
Robotics	Brian Leopold
Student Council	Amanda Frame/Amy Younker (Co-Sponsors)
Academic Team	Kelly Short
Academic JV -	Dan Sobodas
Math Contest	Beau Blider
Key Club Interact Club	Jenny O'Reilly
WYSE	Teresa Butterfield
<u>Middle School Activities</u>	
Student Council	Nichole Whitten

Speech	Amy Shinabarger
Math Contest	Jerry Rewerts
Literary Club	Susan Lynch
Technology Club	Rebecca Ganger
Spelling Contest	Erica Lehnus
<u>Yearbook</u>	
High School Yearbook	Julie Mead
Middle School Yearbook	Emily Wolsco

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- Summer Learning Camp Teachers
 - Janet Merigold
 - Juliette Crews
 - Kristen Wise
 - Mary Cox

K. Employments for the 2014-2015 School Year Pending Completion of Successful Paperwork

- Daniel Tripp, High School and Middle School Band Teacher
- Christine Carey, Middle School Special Education Teacher
- Brenna See, General Music/Middle School Show Choir
- Shawna Hoots, School Psychologist
- Amanda Piker, Substitute Nurse effective 2013-2014 school year
- Tracey Harnett, Substitute Nurse effective 2013-2014 school year
- Technology Interns:

- New part time employment (not temporary, as needed basis); Jeremy Eason & Kevin Fritz
- Tech Substitutes (Summer 2014, as needed basis): Morgan Murray, Sarah Davis, Savannah Guerrero

Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Supt. Harrod reported on the following:

1. Congratulations to the following entrepreneurship students who won awards at the Junior Achievement competition on Friday, May 2nd: Peter Johnson-President of the Year; Sarah Daly-Public Relations Officer of the Year; Ashley Damm-Production Officer of the Year Runner Up; Sammy Beckwith-Marketing Officer of the Year Runner Up; Aly Kinstner-3rd place Interview Challenge; Bri Leifker-Best Dressed Runner Up; and Alan Taylor, Jocelyn LeSage, Maren Wiltshire, and Alaynna Piotrowski winners of Leaders of Tomorrow Challenges.
2. The Illinois State Board of Education has determined that our District has received the Designation of **Meets Requirements** in implementing one or more of the requirements of IDEA (Individuals with Disabilities Education Act).
3. RtI Summer Learning Camp will be offered this year to Reading students in grades 1st thru 8th. The classes will be Monday through Thursday from June 9th through June 26th, a 12day program. The cost is \$95 for the session.
4. Kelly Short nominated by student for Barnes and Noble Greatest Teacher Award
5. Tim VanSwol named 2014 Kan-Will Conference “Coach of the Year”
6. Middle School State Track Qualifiers in East Peoria:
7th Grade Girls: (1st place as a team!!)
Madison Yeates: 4X200m & Long Jump
Alyse Crowe: 4X200m
Jackie Kasalko: 4X200m
Lauren Krisko: 4X200m
Camille Casillas: 4X200m
Tammy Smith-Pattenaude: Shot Put
Madalyn Sample: Shot Put
8th Grade Girls:
Taylor Mazieka: 4X200m
Alyssa Crowley: 4X200m
Mariah Sumowski: 4X200m
Emily Stouffer: 4X200m
7th Grade Boys:
Tyson Creek: 4X200m
Hayden Crawford: 4X200m, 4X400m, & Shot Put
Nick Ruhbeck: 4X200m & 4X400m
Jacob Hyzy: 4X200m & 4X400m
Nathan Ledesma: 4X200m & 4X400m
Keegan Adamson: 800m & 4X400m
Jackson Baldwin: Shot Put
8th Grade Boys:
Ryan Stawchey: Shot Put

7. High School Junior Achievement Companies, uMug and String It, have both advanced to Washington, D.C. for the National Competition in June, 2014.

Old Business None

New Business

Approve Resolution of Will County Board
Moved by Mallaney, seconded by Nelson, to approve the Resolution of the Will County Board as presented. (Whereas the Will County School Site Contribution Ordinance, as last amended, establishes criteria for requiring a cash contribution in lieu of land contribution from a sub divider, developer, or builder.) Ayes: Mallaney, Nelson, Dodge, Hofmeister, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve NSN Employer Services Unemployment Agmt.
Moved by Dodge, seconded by Murray to approve NSN Employer Services Agreement for the 2014-2015 school year in the amount of \$722.40 as presented. Ayes: Dodge, Murray, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays - none (0). Motion carried.

Approve Chromebook Purchase
Moved by Mallaney, seconded by Murray to approve the purchase of Chromebooks with a three year warranty and accidental damage coverage from technology Resource Advisers, Inc. for \$253,100 to be leased for 356 months through U.S. Bancorp Government Leasing and Finance, Inc. as presented. Ayes: Mallaney, Murray, Dodge, Hofmeister, and Stauffenberg – five (5). Nays – Nelson (1) – one. Motion carried.

Approve Resolution Approving Master Tax Exempt Lease Purchase
Moved by Dodge, seconded by Hofmeister to approve the adoption of the Resolution Approving Master Tax-Exempt Lease Purchase Agreement dated May 20, 2014 in the principal amount of \$253,100 with U.S. Bancorp Government Leasing and Finance, Inc. as presented. Ayes: Dodge, Hofmeister, Mallaney, Murray, and Stauffenberg – five (5). Nays – Nelson (1) – one. Motion carried.

Approve Staff Computer Refresh Recommendation
Moved by Mallaney, seconded by Hofmeister to approve the staff computer refresh recommendation for the purchase of 125 computers and monitors from Bytespeed for a total cost of \$87,250.00 as presented. Ayes: Mallaney, Hofmeister, Dodge, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Skyward Course Learning Center Proposal
Moved by Hofmeister, seconded by Murray to approve the purchase of the Skyward Course Learning Center Module for an initial fee of \$5,028.00 as presented. Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

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- Approve Schedule of 1:1 Device Repair/ Replacement Charges Moved by Mallaney, seconded by Murray to approve the schedule of 1:1 device repair/ replacement charges as presented. Ayes: Mallaney, Murray, Dodge, Hofmeister, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Bushue Human Resources Contract Moved by Mallaney, seconded by Dodge to approve the Bushue Human Resources contract for three years from April 1, 2014 thru March 31, 2017 as presented (to provide Illinois State Police and FBI background checks, as well as State and Federal Sex Offender and Violent Offender Against Youth database checks on our potential new employees). Ayes: Mallaney, Dodge, Hofmeister, Murray, Nelson, and Stauffenberg - six (6). Nays – none (0). Motion carried.
- Anticipated Future Items (1) Close of fiscal year and (2) Property, Casualty, and Workman’s Compensation Insurance renewal
- Approve Kankakee County Sales Tax Resolution Moved by Hofmeister, seconded by Murray to approve a resolution directing the Regional Superintendent of Schools to certify to the Kankakee County Clerk the question of imposing a retailers’ occupation tax and a service occupation tax to be used exclusively for school facility purposes for submission to the electors of Kankakee County at the general election to be held on November 4, 2014 as presented. Ayes: Hofmeister, Murray, Dodge, Mallaney, and Stauffenberg – five (5). Nays: Nelson – one (1). Motion carried.
- Approve Early Childhood Principal Contract Moved by Dodge, seconded by Hofmeister to approve the Early Childhood Center Principal two year contract for Jacob Emerson as presented. Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Elementary School Principal Contract Moved by Dodge, seconded by Nelson to approve the Elementary School Principal one year contract for Matthew Glenn as presented. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Constellation New Energy Load Response Moved by Mallaney, seconded by Nelson to approve the Constellation New Energy Load Response Agreement as presented. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Murray, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Junior Ach. National Competition Overnight Stay Moved by Hofmeister, second by Nelson to approve the Junior Achievement National Competition overnight stay in Washington, D.C. from June 16, 2014 thru June 19, 2014 as presented. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray and Stauffenberg - six (6). Nays – none (0). Motion carried.
- *Funded at same level as last year per team.

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- Approve Final Approval Of ICN Fiber Project Moved by Mallaney, seconded by Dodge to give final approval and authorize the Superintendent Harrod to enter into an agreement with the Illinois Century Network for ICN Fiber Project conditionally approved at the March 25, 2014 regular meeting as presented. Ayes: Mallaney, Dodge, Hofmeister, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Motion to Enter into Executive Session Moved by Nelson, seconded by Hofmeister to close open session and enter into executive session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; investment contracts, security procedures which may include personnel; student disciplinary cases; litigation; issues under the Tort Immunity Act; professional ethics or performance; board self-evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Murray, and Stauffenberg – six (6). Nays – none (0). Open session ended at 7:20 p.m.
- Return to Open Session Moved by Dodge, seconded by Hofmeister to return to open session at 8:47 p.m. Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Adjourn Meeting Moved by Dodge, seconded by Hofmeister to adjourn the meeting at 8:48 p.m. Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

**Mark Stauffenberg*

Mark Stauffenberg – President

**Patrick Mallaney*

Patrick Mallaney – Secretary

MKS/PM/df *Original signatures on file at the District Office